SEHRAWAT COLLEGE OF PHARMACY,

VPO-HATHIN ,PALWAL 121103

Mandatory Disclosure As On 12.08.2024

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1. **NAME OF THE INSTITUTE:**

   SEHRAWAT COLLGE OF PHARMACY

   VPO-HATHIN, PALWAL 121103, HARYANA Tel. No. 9813523520

   E-Mail: sehcollpharmacy1@gmail.com

2. **NAME & ADDRESS OF THE TRUST/SOCIETY/COMPANY & THE TRUSTEES:**

   SEHRAWAT EDUCATION SOCIETY (Reg.)

   VPO-HATHIN, PALWAL 121103, HARYANA Tel. No. 9813523520

   E-Mail: sehcollpharmacy1@gmail.com

3. **NAME & ADDRESS OF THE DIRECTOR/PRINCIPAL:**

   Sh. Narendar kumar

   VPO HATHIN PALWAL 121103, Haryana

   E-Mail: sehcollpharmacy1@gmail.com

4. **NAME OF THE AFFILIATING UNIVERSITY:**

   D. Pharmacy: Haryana State Board of Technical Education, Panchkula

5. GOVERNANCE

a) Governing Body:

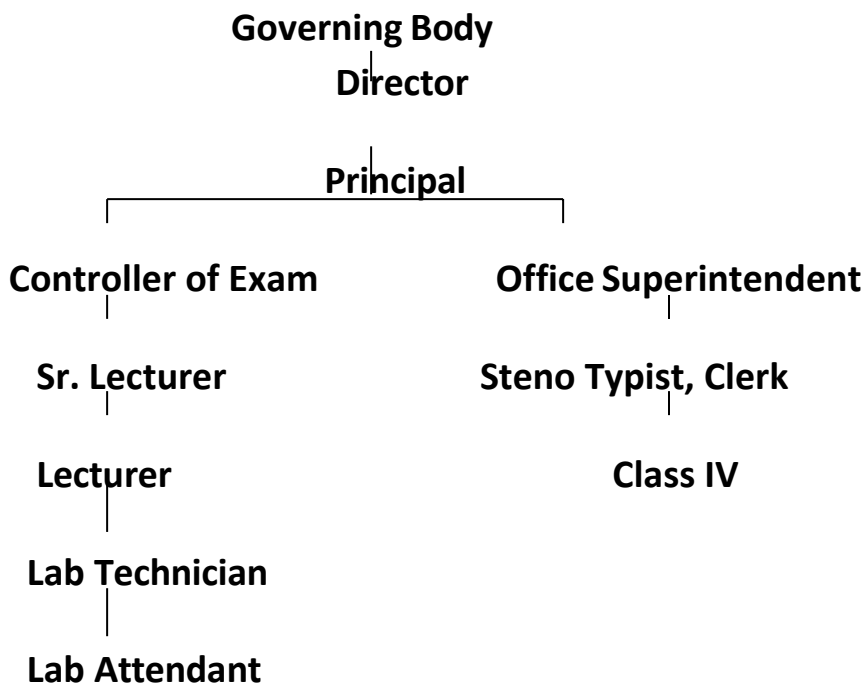| Sr. No	Name of the Member	Qualification	Experience	Designation
1	Sh. Pawan kumar	M.A	10 years	Chairperson cum President
2	Sh. Harvender kumar	B.A	8 years	Vice President
3	Smt. Khusboo	M.A,	10 years	Secretary
4	Sh. Lekhraj	Graduate	15 years	Secretary
5	Sh. Satish	LLb	10 years	Member

Academic Advisory Body

1.   Mr. Pawan Kumar   : -   Chairman Sehrawat College of Pharmacy, VPO Hathin ,Palwal

2.   Mr. Narender Kumar : -   Principal, Sehrawat College of Pharmacy, VPO Hathin ,Palwal

3.   Ms. Omwati   : -   Sr. Lect., Sehrawat College of Pharmacy, VPO Hathin ,Palwal

4.   Mr. Ravi shankar.: -   Principal, LR College of Pharmacy VPO Hathin, Plawal

b)   Frequency of the Governing Body Meetings   : - Quarterly

Frequency of Academic Advisory Body   : -   Half Yearly

c)   Organizational Chart and Process

Governing Body
Director

Principal

Controller of Exam   **Office Superintendent**

Sr. Lecturer   **Steno Typist, Clerk**

Lecturer   **Class IV**

Lab Technician

Lab Attendant

d)   **Nature and Extent of involvement of faculty and students in academic Affairs/improvements:**

Regular meeting of faculty are taken for reviewing & considering the various points of improvements in academic activities. Students are involved in various activities like Celebration of Pharmacy Weak, Seminars & Quiz etc

e)   **Mechanism/Norms & Procedure for democratic/good Governance:**

Every matter is discussed at proper platform & action is taken according to the consensus.

f)   **Student Feedback on Institutional Governance/Faculty performance:**

Office bearer of the Governing Body interacts with student about the performance of faculty & difficulty if any is sorted out.

g)   **Grievance Redressal Mechanism for Faculty, staff and students:**

Grievance if any, are redressed by the various concerned committees. Further, link for Online Grievance Redressal system is installed on institutional web-site

h)   **Establishment of Anti Ragging Committee Anti-Ragging Committee:-**

Name	Designation	Contact No
Sh. Pawan Kumar	Chairman	9813523520
Sh. Narender Kumar	Convener	8950013933
Smt. Omwati	Member	9992040418

i)   **Establishment of Grievance Redressal Committee in the Institution**
        Grievance Redressal Committee:-

Name	Designation	Contact No
Sh. Pawan Kumar	Chairman	9813523520
Sh. Narender Kumar	Convener	8950013933
Smt. Omwati	Member	9992040418

j)   **Establishment of Internal Complaint Committee: Internal Compliant Committee:-**

Name	Designation	Contact No
Sh. Pawan Kumar	Chairman	9813523520
Sh. Narender Kumar	Convener	8950013933
Smt. Omwati	Member	9992040418

k)   **Establishment of Committee for SC ST: Committee for SC/ST/BC:-**

Name	Designation	Contact No
Sh. Pawan Kumar	Chairman	9813523520
Sh. Narender Kumar	Convener	8950013933
Smt. Omwati	Member	9992040418

l)   **Internal Quality Assurance Cell:**

To maintain the quality of education, internal quality assurance cell has been constituted. They meet periodically for the introduction of latest teaching methods/techniques for improvements in education.

6.   PROGRAMMES:
Name of the Programme Approved by the PCI/HSBTE:

Name of Program	D. Pharmacy
Number of Seats in 1st Year	60

Name of the Programme Accredited by the AICTE   : -   None

Status of Accreditation of Courses : - Not Applicable

Name of the Program   Duration

D. Pharmacy   02 Years

Cut of marks for admission during the last 3 years: For

D. Pharmacy
In 2021-22   **Pass in 10+2 (Science) with 65.00% Marks at Institute Level**
In 2022-23   **Pass in 10+2 (Science) with 63.15 % Marks at Institute Level**
In 2023-24   **Pass in 10+2 (Science) with 60.5% Marks at Institute Level**

Fee: - As per approval of fee committee(AFRC) from time to time.

Placement Facilities:-

Placement Cell exists. The Cell helps the passed out students for getting job as per their qualification. Almost all the passed out students of Diploma in Pharmacy are either self employed as chemists & druggists or are serving in Hospitals.

Campus placements of last three years with minimum salary, maximum salary and average Salary:-

Placement cell of the College have been able to get appointed some passed out students of

D. Pharmacy with minimum salary on 20,000 to 30,000/- per month in various organizations.

Name and duration of programme(s) having Twinning and Collaboration with Foreign Universities(s) and being run in the same campus along with status of their AICTE approval

College is not running any programme(s) having affiliation/collaboration with any Foreign University(s)/Institution(s).

7. FACULTY:

Number of Faculty Members:

Permanent (Full Time) faculty	:	08
Adjunct Faculty	:	01
Permanent Faculty: Student Ratio	:	1:20
Number of faculty employed during last three years:		07
Number of faculty left during the last three years	:	05

Profile of each Faculty Branch wise list: As per Annexure-1

Profile of Principal

Name	:-	Narendar Kumar
Date of Birth	:-	10.04.1986
Unique ID	:-	483364084104
Educational Qualification	:-	M. Pharmacy
Work Experience	:-	10 years
Area of Specialization	:-	Pharmaceutics

9. FEE:

Details of fee, as approved by State Fee Committee:- As per Fee Regulatory Comittee

Time schedule for payment of fee for the entire Programme   : -   1/2 yearly

No. of fee waiver granted with amount and name of students   : - Concession of fee is granted to poor/fatherless/orphan students on compassionate grounds

No. of scholarship offered by the institution, duration and amount   :   Har Chhatravarti

Criteria for fee waiver/scholarship   : -   Compassionate ground

Estimated cost of boarding and lodging in hostels   : - Not applicable as we have no Hostel Facility

10. ADMISSION:

Number of seats sanctioned by AICTE/PCI/HSBTE for 2023-24.

For D. Pharmacy   60

Category wise admission made during the last three years:-

For D. Pharmacy

Years	All India	HOGC	Management
2021-22	06	50	13
2022-23	11	43	15
2023-24	13	40	16

Number of applications received during last two years for Management Quota and number admitted

Years	D. Pharmacy Management/ Open Seats	Application Received
2022-23	60	66
2023-24	66	70

11. ADMISSION PROCEDURE

For D. Pharmacy:

Admissions for 75% seats are made by HSTES as per merit obtained in 10+2 (Science stream) by conducting online counseling, and rest 25% management seats and vacant/ left over seats are filled at Institute level as per guidelines of Govt. / HSTES.

Calendar for admissions against Management/ Vacant Seats:

Last Date of Receipt of Application	: -	25.11.2023
Last Date of Submission of Application	: -	31.12.2023
Application Date of announcing Final Result	: -	01.01.2024
Results Release of Admission List	: -	01.01.2024
Date of Acceptance of candidates	: -	01.01.2024
Last Date of Closing of Admission	: -	31.12.2023
Starting of Academic Session	: -	As per HSBTE Academic Calendar
Policy of refund of fee	: -	As Per Guidelines of DTE, Haryana

12. CRITERIA AND WEIGHTAGE FOR ADMISSION CRITERIA

For D. Pharmacy:

Admissions are made on the basis of merit of 10+2 (Science Stream) and as per guidelines of the   HSTES.

Cut of Level for Percentages

For D. Pharmacy

In 2021-22	**Pass in 10+2 (Science) with 65% Marks at Institute Level**
In 2022-23	**Pass in 10+2 (Science) with 63.15% Marks at Institute Level**
In 2023-24	**Pass in 10+2 (Science) with 60.5% Marks at Institute Level**

MARKS SCORED   :

As per admission records

13.   LIST OF APPLICANTS:-

List of received applications is displayed on College Notice Board during the scheduled admission process.

14.   RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS: -

Composition of Selection Team: - Sh. Pawan Kumar, Sh. Narendar kuamr, Sh. Lalit Kumar

Score of Individual Candidate: - Percentage marks in 10+2(Science) for D.PHARMACY.

List of admitted Candidates: - Only 25% seats in D. Pharmacy & vacant seats are filed at Institute level as per guidelines of HSTES & is uploaded on the HSTES web portal.

Waiting List of Candidates: - Waiting List of Candidates is displayed on the College Notice Board during the admission schedule.

Joining of Candidates: During scheduled admission process, joining date is displayed on the College Notice Board

15.   INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE:

Number of Class room and size of each	**: -**	As per PCI/HSBTE NORMS
Number of Laboratories and size of each	**: -**	As per PCI/HSBTE NORMS
Number of Drawing Halls with capacity of each	**: -**	N.A
Number of Computer centre with capacity of each	**: -**	01 with capacity of 20 students

Central Examination Facility, Number **: -** As per requirement

Barrier Free Built Environment for disabled and elderly persons: Ramp & Toilet provided

Occupancy Certificate **: -** Available

Fire and Safety Certificate **: -** Available

Hostel Facilities **: -** Not Provided

Library:-

Numbers of Books : - 2166

Numbers of Titles : - 206

Numbers of National Journals : - 06

Number of International Journal : - 03

E-Library Facility : - Under Process

Laboratory & Workshop:-

Detail of Laboratories:-

Sr. No	Name of Lab
1	Pharmaceutics
2	Pharmaceutical Chemistry
3	Pharmacology Lab
4	Pharmacognosy
5	Pharmacy Practice
6	Social pharmacy Lab
7	Computer Lab
8	Machine Room
9	Museum

List of Experimental setup:

As per Haryana State Board of Technical Education, Syllabus lists of experiments are mounted in each Laboratory.

Computing Facilities:-

Internet bandwidth	100 Mbps
Number & configuration of systems	30 (P-IV-1GB, 80 GB HDD)
Total number of systems connected by LAN	20
Total number of systems connected by WAN	Nil
Major software packages available	Window-7 Professional, MS Office 2007
Special purpose facilities available	Internet Facility

Innovation Cell : - N.A

Social Media Cell : - Exist

Compliance of the National Academic Depository : - N.A.

List of facilities available:

Games and Sports facilities	:	Indoor & outdoor games
Extracurricular activities	:	Periodically Conducted
Soft skill development facilities	:	Provided

Teaching Learning Process

Curricula and syllabus for each of the programme as approved by the HSBTE:

For D. Pharmacy : - Syllabus of PCI as per Education Regulations 2020 is being followed.

ACADEMIC Calendar of the HSBTE, Panchkula for 2023-24

(a) Opening of Current academic session : - November 2023

(b) D. Pharmacy Supplementary : - January 2024

(c) Annual Examination (D. Pharmacy) :- July- 2024

Academic Time table with the name of the faculty members handing the course

Displayed on the institutional Notice Board

Internal Continuous Evaluations System and Place

As per syllabus for D. Pharmacy Sessional exam are taken for sending internal assessment to HSBTE.

Student's assessment of Faculty, System Place: - Adopted.

Enrollment of Students in the Last 3 Years:-

Session	D. Pharmacy
2021-22	69
2022-23	69
2023-24	69

17.   LIST OF RESEARCHPROJECTS/CONSULTANCY WORKS   : -   Nil

Industry Linkage: - For Practical training of D. Pharmacy hospitals are linked.

MoUs with Industries: - In Process.

18.   LoA AND SUBSEQUENT EoA TILL THE CURRENT ACADEMIC YEAR:

Already uploaded on Institutional web site

19.   ACCOUNTED AUDITED STATEMENT FOR THE LAST THREE YEARS:

Already uploaded on Institutional web site

20.   BEST PRACTICES ADOPTED, IF ANY:

Power Point Presentations by students, faculty & guest lecture are conducted.

Annexure I

1.   Name of Teaching Staff : -   Mr. Narendar Kumar

2.   Designation   : -   Principal

3.   Department   : -   Pharmacy

4.   Date of Joining the institution   : -   27/11/2021

5.   Qualification with Class/ Grade : -   B. Pharmacy 1st , M. Pharmacy 1st

6.   Total Experience in Years   :-   10years Teaching, _03_ Industry_Research

7.   Papers Published:-   National_-_. International_____

8.   Papers Presented in Conferences   :-   National_-_. International_-_

9.   Ph. D. Guide? Give Field & University :-   Field_-_____. University_-_____

10.   Ph.Ds/ Project Guided   :-   _____   -_____.

11.   Books Published/IPRs/ Patents :-   _____   -_____.

12.   Professional Memberships   :-   -------

13.   Consultancy Activities   :-   _____   -_____.

14.   Awards   :-

15.   Grants fetched   :-   _____   -_____.

16.   Interaction With Professional Institutions   :-   _____   -_____.

1. Name of Teaching Staff : - Mr. Lalit Kumar

2. Designation : - Lecturer

3. Department : - Pharmacy

4. Date of Joining the institution : - 01/10/2022

5. Qualification with Class/ Grade : - B. Pharmacy 1st

6. Total Experience in Years : - 03 Year Teaching __ Industry Research

7. Papers Published : - National_-_. International___

8. Papers Presented in Conferences : - National_-_. International_-_

9. Ph. D. Guide? Give Field & University : - Field_-_____. University__-_____

10. Ph.Ds/ Project Guided : - _____ -_____.

11. Books Published/IPRs/ Patents : - _____ -_____.

12. Professional Memberships : -

13. Consultancy Activities : - _____ -_____.

14. Awards : - _____ -_____.

15. Grants fetched : - _____ -_____.

16. Interaction With Professional Institutions :- _____ -_____

1.   Name of Teaching Staff   : - Mrs. Omwati

2.   Designation   : -   Sr. Lecturer

3.   Department   : -   Pharmacy

4.   Date of Joining the institution   : -   20/07/2016

5.   Qualification with Class/ Grade : -   B. Pharmacy 1st , M. Pharmacy 1st

6.   Total Experience in Years   : -   08 Year Teaching ___Industry Research

7.   Papers Published : -   National _- 3 . International__

8.   Papers Presented in Conferences   : -   National -_. International_-_

9.   Ph. D. Guide? Give Field & University : -   Field _- . University _-

10. Ph.Ds/ Project Guided   : -   -   .

11. Books Published/IPRs/ Patents   : -   01 (Pharmacology)__   -   .

12. Professional Memberships   : -

13. Consultancy Activities   : -   -   .

14. Awards   : -   -   .

15. Grants fetched   : -   -   .

16. Interaction With Professional Institutions   :-   -   .

1. Name of Teaching Staff   : - Mr. Balkishan

2. Designation   : -   .Lecturer

3. Department   : -   Pharmacy

4. Date of Joining the institution   : -   01/11/2022

5. Qualification with Class/ Grade : -   B. Pharmacy 1st

6. Total Experience in Years   : -   05 Year Teaching ___Industry_Research

7. Papers Published : -   National__-__. International___

8. Papers Presented in Conferences   : -   National_-__. International__-_

9. Ph. D. Guide? Give Field & University : -   Field__-_____. University__-_____

10. Ph.Ds/ Project Guided   : -   _____   -_____.

11. Books Published/IPRs/ Patents   : -   _____   -_____.

12. Professional Memberships   : -

13. Consultancy Activities   : -   _____   -_____.

14. Awards   : -   _____   -_____.

15. Grants fetched   : -   _____   -_____.

16. Interaction With Professional Institutions   :-   _____

1. Name of Teaching Staff : -   Mrs. Sushil Choudhary

2. Designation   : -   Sr. Lecturer

3. Department   : -   Pharmacy

4. Date of Joining the institution   : -   20/07/2016

5. Qualification with Class/ Grade   : -   B. Pharmacy 1st

6. Total Experience in Years   : -   07 Year Teaching ___Industry_Research

7. Papers Published   : -   National_-_. International___

8. Papers Presented in Conferences   : -   National_-_. International_-_

9. Ph. D. Guide? Give Field & University   : - Field_-___. University__-_____

10. Ph.Ds/ Project Guided   : -   _____   -_____.

11. Books Published/IPRs/ Patents   : -   _____   -_____.

12. Professional Memberships   : -

13. Consultancy Activities   : -   _____   -_____.

14. Awards   : -   _____   -_____.

15. Grants fetched   : -   _____   -_____.

16. Interaction With Professional Institutions   :-   _____   -_____

1. Name of Teaching Staff : - Ms. Aditi

2. Designation   : -   Lecturer

3. Department   : -   Pharmacy

4. Date of Joining the institution   : -   02/12/2023

5. Qualification with Class/ Grade   : -   B. Pharmacy 1st , M. Pharmacy 1st

6. Total Experience in Years   : -   03 Year Teaching ___Industry_Research

7. Papers Published   : -   National__-__. International____

8. Papers Presented in Conferences   : -   National_-__. International__-_

9. Ph. D. Guide? Give Field & University   : - Field__-____. University__-_____

10. Ph.Ds/ Project Guided   : -   _____   -_____.

11. Books Published/IPRs/ Patents   : -   _____   -_____.

12. Professional Memberships   : -

13. Consultancy Activities   : -   _____   -_____.

14. Awards   : -   _____   -_____.

15. Grants fetched   : -   _____   -_____.

16. Interaction With Professional Institutions   :-

1. Name of Teaching Staff : - Mr. Ajay

2. Designation   : -   Lecturer

3. Department   : -   Pharmacy (Pharmacognosy)

4. Date of Joining the institution   : -   14/12/2023

5. Qualification with Class/ Grade   : -   B. Pharmacy 1st , M. Pharmacy 1st

6. Total Experience in Years   : -   02 Year Teaching ___Industry_Research

7. Papers Published   : -   National__- 01 . International_

8. Papers Presented in Conferences   : -   National_-_. International__-_

9. Ph. D. Guide? Give Field & University   : - Field__-____. University__-_____

10. Ph.Ds/ Project Guided   : -   _____   -_____.

11. Books Published/IPRs/ Patents   : -   _____   -_____.

12. Professional Memberships   : -

13. Consultancy Activities   : -   _____   -_____.

14. Awards   : -   _____   -_____.

15. Grants fetched   : -   _____   -_____.

16. Interaction With Professional Institutions   :-   _____   -_____.